



Potter's House Preschool and Forest School Policy to reopen during Covid-19 outbreak.

Statement of intent - this policy is set out to protect the children and our staff as much as possible during the covid19 outbreak. Potter's House Preschool has written this policy with guidance from the government and local authority.

How we will manage the risk in our setting:

- Increased hygiene practices
- Allocated cleaner to regularly clean the setting and it's resources throughout
- reduced opening hours
- Limited contact with parents/carers. We will be asking parents to drop off and collect children at the door
- We will initially prioritise the return of the children who are due to start school in September
- No cash payments will be accepted
- We will keep groups of children to the staff:child ratios as set out by the EYFS
- We will limit the number of children we have present at any one time to enable us to safely work with smaller groups
- Groups of children not to mix with other groups and to stay in their allocated area
- Play to outside as much as possible
- Staff to lone work as much as possible and where this is not possible, they will keep to a distance of 2metres
- A risk assessment for all staff and children will be carried out

Procedure for staff/children becoming unwell:

*definition of unwell - either covid19 symptoms or other.

- should a member of staff become unwell whilst at work, we will send them home immediately, ensure they adhere to government guidelines and self isolate at home and a deep clean of the nursery will be carried out.
- The member of staff will be eligible for and encouraged to take a test. Should the test come back negative, they will be able to return to work.
- Should a child become unwell whilst at nursery, we will immediately contact the child's emergency contacts to request for the child to be collected.
- Staff caring for the child will wear personal protective equipment to reduce transmission and a full deep clean will be carried out in the environment the child has been in
- All other parents will be informed of the incident and encouraged to look out for symptoms
- The child and their family must follow government guidelines and self isolate at home

Managing children and adults who have been advised to shield due to being classed as "clinically extremely vulnerable due to pre existing medical conditions:

- We do not expect these children or staff to attend nursery or return to work
- We will continue to support their home learning through Tapestry, Nursery in a Box and Facebook

Clinically vulnerable (but not clinically extremely vulnerable) children and adults must follow the medical advice they have been given.

Staff who fall into this category will have their needs carefully risk assessed.

This policy is subject to change following new guidance and scientific evidence shared with the early years sector by the government